# SCHOOL IMPROVEMENT PLAN 2006-2007



School Name: FeederPattern: Region: District: Principal: Superintendent: 2361 - Hialeah Elementary School Miami Springs Senior Regional Center III 13 - Miami-Dade Carolina Naveiras Rudolph F. Crew, Ed.D.



# SCHOOL IMPROVEMENT PLAN EXECUTIVE SUMMARY

# Hialeah Elementary School

Hialeah Elementary School is located at 550 E. 8th Street, Hialeah, Florida, and it serves a population of 897 students from pre-kindergarten through fifth grade. The student population is composed of 803 Hispanics, 50 African Americans, 40 White, three Multicultural and one Asian. This school site was built in 1948 and it's currently undergoing renovation and construction. At the present time, it contains 35 classrooms and 5 portables, a cafeteria, a media center, a physical education shelter and a storage shed. The main building was retrofitted for Internet accessibility for all classrooms within the main building. The media center also contains an advanced closed-circuit television center and Internet access. Each classroom is equipped with five computers with access to the Internet. Hialeah Elementary is awaiting the completion of a new media center, a music classroom, an art classroom, as well as additional classrooms. A technology lab with 30 computers has been completed. Hialeah Elementary offers the following programs to students and parents: The Accelerated Reader Program, Teaching Enrichment Activities to Minorities (T.E.A.M.), Academic Excellence Enrichment Program, Bilingual Parent Outreach, After School Tutorial Program, the Gifted Program, Computer classes, the Literacy Diet Program, the Parent Academy, Instructional Music Program, the Hialeah Elementary's chorus and art club.

Given instruction based on the Sunshine State Standards, students in grades three through five will increase by 5% their reading skills on the 2007 administration of the FCAT Reading Test as compared to the 2006 administration of the FCAT Reading Test.

Given instruction based on the Sunshine State Standards, students in grades three through five will increase by 5% their mathematics skills on the 2007 administration of the FCAT Mathematics Test as compared to the 2006 administration of the FCAT Mathematics Test.

Given instruction based on the Sunshine State Standards, students in grade four will improve their writing skills as evidenced by 90% of the students achieving high standards on the 2007 administration of the FCAT Writing.

Given instruction based on the Sunshine State Standards, students in grade five will improve their science skills as evidenced by an increase of 25 percentage points in the percent of students achieving Level 3 and above on the 2007 administration of the FCAT Science Test as compared to the 2006 administration of the FCAT Science Test.

Given the school wide emphasis on parental and community involvement, the school will demonstrate a 5% increase in parental and community interaction as evidenced by comparing the hourly logs for the 2005-2006 and 2006-2007 years.

Given the emphasis on a safe and orderly environment, student behavior will improve as evidenced by a 10% decrease in the number of Student Case Management Forms submitted during the 2006-2007 school year as compared to the 2005-2006 school year.

Given emphasis on the use of technology in education, all students will augment their usage of technology as evidenced by a 10% increase during the 2006-2007 school year compared to the 2005-2006 school year.

Given instruction based on the M-DCPS mandated FITNESSGRAM standards, students in grades three through five will increase 5% in the number of gold awards obtained on the 2007 FITNESSGRAM standards when compared to the 2006 FITNESSGRAM results.

Given emphasis on the benefits of participating in after-school enrichment programs, the number of students enrolled in the art club, instrumental music program and Hialeah Elementary School's chorus will increase by 10% during the 2006-2007 school year.

Hialeah Elementary School will improve its ranking on the State of Florida ROI index publication from the 59th percentile in 2004-2005 to the 61st percentile on the next publication of the index.

Based on the results of the Organizational Performance Improvement Snapshot survey, items 1g and 7c were identified as in need of improvement. Item 1g pertains to the strategic planning category, and item 7c pertains to the employee's financial knowledge of the organization. These two items were selected because they have the lowest average scores among the items surveyed in the seven categories. Item 6g is under the Leadership category, and item 7c is under the business results category. The administration plans to address these items by providing every resource necessary to facilitate the staffs' jobs. For instance, the principal and the assistant principal are doing everything in their power to expedite the arrival of delayed reading materials to some classrooms. In addition, the administration will openly discuss in team meetings the financial status of the school.

### MIAMI-DADE COUNTY PUBLIC SCHOOLS

#### VISION

We are committed to provide educational excellence for all.

#### **MISSION**

We provide the highest quality education so that all of our students are empowered to lead productive and fulfilling lives as lifelong learners and responsible citizens.

#### **CORE VALUES**

#### Excellence

We pursue the highest standards in academic achievement and organizational performance.

#### Integrity

We build positive relationships through honesty, respect and compassion, which enhance the self-esteem, safety, and well-being of our students, families and staff.

#### Equity

We foster an environment that serves all students and aspires to eliminate the achievement gap.

#### Citizenship

We honor the diversity of our community by working as a team to ensure the educational success of all of our students and recognize that our obligations go beyond our professional responsibilities to promote democratic principles.

#### **Hialeah Elementary School**

#### VISION

The staff, parents and community of Hialeah Elementary believe that all students can learn and achieve mastery of fundamental skills. Together, under the principal's strong leadership, we will strive to develop each student's academic, social, physical, and emotional potential in order to develop productive citizens in our multi-cultural and changing world.

#### MISSION

Hialeah Elementary School, taking into account the many different cultures that are represented in its student body, is dedicated to providing quality education to those students that attend. The dedicated staff at Hialeah Elementary encourages community involvement.

Everyone, including parents, neighboring businesses, local television and sports figures are utilized in the development of good networking events that are scheduled throughout the school year to promote an enthusiastic learning environment. This type of community-based education is what continues to motivate the entire Hialeah Elementary staff to excel in all academic endeavors.

#### CORE VALUES

#### Excellence

We pursue the highest standards in academic achievement and organizational performance.

#### Equity

We foster an environment that serves all students and aspires to eliminate the achievement gap.

#### Integrity

We build positive relationships through honesty, respect and compassion, which enhance the self-esteem, safety, and well-being of our students, families and staff. The principal at Hialeah Elementary School has high expectations for the students and the staff. As a result of that fervor, the learning community at Hialeah Elementary School strives for total success.

Hialeah Elementary School is located at 550 E. 8th Street, Hialeah, Florida, with a student population of 897 children in grades PK through fifth. The student population is composed of 803 Hispanics, 50 African Americans, 40 White, three Multi-cultural and one Asian.

Hialeah Elementary employs a total of 110 staff members. Seventy-five members of the staff are Hispanic, 19 members are African American and five members are white. Of this group, we have three highly qualified administrators. The Principal, worked in the District Office as a director in School Operations and as an Executive Director Management Selection. Previously, she worked as an assistant principal at J.H. Bright Elementary for six years. This is her fifth successful year as a principal. Hialeah Elementary has two Assistant Principals: one has successfully completed 37 years in the Miami-Dade County Public Schools and the other Assistant Principal has successfully completed 15 years in the Miami-Dade County Public Schools. Furthermore, we have one lead teacher, one reading coach, 43 classroom teachers, three Exceptional Student Education (ESE) teachers, 19 special area teacher, one speech pathologist, one pool substitute, two security monitors, one micro-system technician, one media specialist, one guidance counselor, three full-time paraprofessionals, six part-time paraprofessionals, one library aide, one parent outreach specialist, six custodians, 10 cafeteria workers, and five lunch room monitors.

Hialeah Elementary School, a Title I Funded school, provides basic educational services, based on the Sunshine State Standards. Instruction is provided in traditional classroom settings and is enhanced through a variety of programs in all grades. These programs are: The Accelerated Reader Program, Teaching Enrichment Activities to Minorities (T.E.A.M.), Academic Excellence Enrichment Program, Bilingual Parent Outreach, the After School Tutorial Program, the Gifted Program, Computer classes and the Literacy Diet Program.

In addition, Hialeah Elementary has hired Dr. Joseph Bondi, a curriculum consultant, to assist the staff in all phases of school improvement.

Among the unique aspects of our strengths, Hialeah Elementary offers students enrichment activities such as Tiger Bank, Take Your Child to Work Day, Career and Truck Day, Community Outreach Program, and the Academic Excellence Enrichment Program.

In addition, Hialeah Elementary endeavors to link with the community throughout the school year in several ways. Among these are the school web-site, Student-Parent Handbook, school agendas, monthly calendars, school bulletins, teacher voice-mail accessibility, School Volunteer Program, parent workshops, "Reading Under the Stars", Report Card Day, Harvest Festival, Math and Science Night, Hispanic and Black History shows, Kindergarten Parent Workshops, and PTSA sponsored school-wide activities.

Another valuable strength is our partnership with Weeks Gas & Generators. This partnership has proven to be pivotal in providing additional resources to the students, teachers and parents. A few of the many fruitful projects is the establishment of the Parent Academy and performance incentives for teachers, students and parents.

The Organizational Performance Improvement Snapshot survey indicated that the staff is comfortable using and analyzing data to effectively plan, make changes, and instruct.

The challenges that Hialeah Elementary confronts are mostly due to low socioeconomic status of the community. In addition, some students are new to the United States and their home language is Spanish, categorizing these students as Limited English Proficiency (LEP) students. This makes language a vital component that has to be addressed in educating these children. Many students do not have the use of technology nor the proper resources at home to help them make an easy transition into the learning process.

Home visits by the Community Involvement Specialist have shown that some parents work numerous low entry jobs to make ends meet and are often unaware of how to help their children with academics. The parents of these students are employed in lowlevel jobs, which provide only the basic needs of shelter and food. Their lives and those of their children need to be enhanced through governmental assistance and by the provision of services at the school site such as parenting skills classes, child safety classes, parent curriculum workshops, and low cost after school-care through the YMCA program.

The PTSA is instrumental in identifying the neediest families in our community. It provides them with direct assistance, such as, references to appropriate social service agencies, as well as providing basic necessities, including eyeglasses, hearing aids, recycled uniforms, and holiday toys. Additionally, students that are in need of extra help in mastering the skills taught in the classroom are served through after school tutoring programs. It is the resposibility of the Child Study Team to provide extensive redirection of unproductive behaviors that many of these students exhibit.

The Organizational Performance Improvement Snapshot survey indicated that staff members found challenges communicating and receiving feedback with customers. The Community Involvement Specialist (CIS) is working with parents and teachers to open additional lines of communication through home visits and parent workshops.

Some opportunities for improvement are parental involvement and academic growth. Although parental involvement has steadily improved, the number of parents attending schools functions and workshops are not at the desired level. Attendance can increase by scheduling additional bilingual workshops as well as an in-house Parent Academy. Similarly, academic growth has been improving, especially in reading, writing and math.

In addition, the Organizational Performance Improvement Snapshot survey indicated some opportunities for improvement. The principal, along with the leadership team, have carefully analyzed the results and determine that the faculty will be informed about the financial status of the school during team meetings and Educational Excellence School Advisory Council (EESAC) meetings.

### Leadership:

Leadership: The Organizational Performance Improvement Snapshot survey items related to leadership indicated that the leadership at Hialeah Elementary sets direction for the school by clearly sharing the mission and vision with all staff members and by modeling the organization's values to guide the faculty. The principal creates a work environment where teachers are informed of what is important and encourage them to learn in order to advance in their careers. In addition, the leadership creates an atmosphere where teachers can freely express their thoughts and concerns. The OPI survey incidates an overall category average score of 4.5

#### District Strategic Planning Alignment:

District Strategic Planning Alignment: Results from the Organizational Performance Improvement Snapshot survey indicated that the faculty at Hialeah Elementary is knowledgeable about the objectives of the school improvement plan and has participated in the creation of said goals. Furthermore, teachers have the tools to monitor their students' progress on a weekly basis allowing data driven instruction. The OPI survey incidates an overall category average of 4.3

### Stakeholder Engagement:

Stakeholder Engagement: According to the Organizational Performance Improvement Snapshot survey, teachers have magnificent relationships with parents and students. Teachers try to maintain open lines of communication with their customers to find out their needs and concerns. Similarly, customers have the opportunity to express their satisfaction about the teachers' performance. The OPI survey incidates an overall category average of 4.4.

### Faculty & Staff:

Faculty & Staff: According to the Organizational Performance Improvement Snapshot survey, the staff at Hialeah Elementary believes and practices a team approach to achieve success in the overall function of the school. Teams work interdependently in order to achieve success. This approach helps staff members to be informed about the school and their overall performance within the school.

Teacher Mentoring Programs: Hialeah Elementary has a mentoring program funded by the Wachovia grant. It permits the school to allocate a veteran teacher to mentor novice teachers on a weekly basis. In addition, grade level chairs and department heads are always supervising and providing assistance as needed. The OPI survey incidates an overall category average of 4.4.

### Data/Information/Knowledge Management:

Data/Information/Knowledge Management: Results from the Organizational Performance Improvement Snapshot survey indicated that the staff at Hialeah Elementary has the knowledge and the ability to utilize data to monitor the progress of its employees and school functions. Additionally, the school constantly recognizes and celebrates the efforts of its employees. The OPI survey incidates an overall category average of 4.5.

### Education Design:

Education Design Extended Learning Opportunities:

The Organizational Performance Improvement Snapshot survey indicated that the staff at Hialeah Elementary believes that their work product meets all requirements for high quality and excellence. Hialeah Elementary provides several extended learning opportunities for its students during the school year. The after-school programs include a number of clubs that promote self-confidence and social awareness. These clubs include chorus, strings, band and dance team. All these clubs perform throughout the year at the school as well as throughout the neighboring community. Also, the Art Appreciation Club and Science Club meet after school. Hialeah Elementary gifted students are now participating in our in-house gifted program. Most importantly, Hialeah Elementary offers an after-school tutorial program for third through fifth grade students. The OPI survey indicates an overall category average of 4.4. School Wide Improvement:

The Organizational Performance Improvement Snapshot survey indicated that the staff at Hialeah Elementary utilize and implement a school-wide improvement model. The researched-based school improvement model utilized by Hialeah Elementary School is the Plan-Do-Study-Act model cycle, a data-driven results-oriented improvement model that in a spiral fashion addresses improving teaching and learning through data desegregation, instructional timelines, instructional focus, assessments, tutorials, enrichment opportunities for students, reinforcing learning through maintenance and monitoring progress. This model is in accordance with the philosophies of both Total Quality Management (TQM) and Effective Schools Research.The OPI survey incidates an overall category average of 4.5.

Advanced Courses Initiatives & Post Unitary Commitments: Not applicable.

### Performance Results:

Performance Results:

Based on the results of the Organizational Performance Improvement Snapshot, Hialeah Elementary has a strong leadership that sets direction for the school, involves employees in the creation of objectives and goals, addresses the level of satisfaction of its customers, considers and fosters team work, and utilizes data to monitor progress.

# GOAL 1: READING

#### Alignment of Objective to the Florida Department of Education and the District Strategic Plan

Florida Education Priorities

(1000.3(5)(a)-(f), F.S.)

Learning and completion at all levels, including increased high school graduation and readiness for postsecondary education	Student Performance	Alignment of Standards and Resources	Educational Leadership	Workforce Education	Parental, Student, Family, Educational Institution, and Community Involvement
	Х	X			

#### Miami-Dade County Public Schools

District Strategic Plan

Ensure achievement of high academic standards by all students.	Develop our students so that they are able to successfully compete in the global economy.	Actively engage family and community members to become our partners in raising and maintaining high student	Reform business practices to ensure efficiency, effectiveness and high ethical standards.	Recruit, develop and retain high-performing, diverse, and motivated faculty and staff.
		achievement.		
X	X			

### GOAL 1 STATEMENT:

Students will increase reading proficiency.

#### **Needs Assessment**

An assessment of the data reveals that 25 percent of third grade students scored below Level 3 on the FCAT Reading Test. 47% of grade four students scored below Level 3 on the FCAT, and 53 percent of fifth grade students failed to reach an achievement Level 3. 42% of students did not make learning gains in reading and 49% of students in the lowest 25% didn't make adequate progress. Students from third through fifth grade were less successful with (1) Reference and Research (2) Word Phrases (3) Main Idea (4) Comprehension.

#### NCLB SUBGROUP TARGET

TOTAL	WHITE	BLACK	HISPANIC	ASIAN	NATIVE	F/R LUNCH	LEP	SWD	LEVEL I	LOWEST 25%	OTHER	GRADUATIO N RATE

Given instruction based on the Sunshine State Standards, students in grades three through five will increase by 5% their reading skills on the 2007 administration of the FCAT Reading Test as compared to the 2006 administration of the FCAT Reading Test.

	PERSONS RESPONSIBLE	TIME	LINE		
STRATEGIES	(Identify by titles)	START	END	ALIGNMENT	BUDGET
Implement staff development in-services that will consist of teacher instructed workshops, such as data analysis and Sunshine State Standards (SSS) training to enhance proficiency in the delivery of reading	Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Identify FCAT Levels 1 and 2 students and provide them with small group tutoring interventions during the school day.	Administrators/ Teachers	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Administer weekly assessments, correlated to grade level scope and sequence, to monitor student progress in reading.	Administrators/ Teachers	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Continue, in first through third grade, the Comprehensive Assessment for Reading Strategies (CARS) and Strategies To Achieve Reading Success (STARS) to teach reading strategies, increase comprehension, provide practice with self-assessment and goal setting, and identify level of mastery for 12 reading strategies.	Reading Coach/ Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$3985.50
Continue an after school tutorial program for third, fourth and fifth grade students working below grade level in reading.	Lead Teacher/ Administrators	9/18/2006	2/28/2007	District Strategic Plan	\$20250.00
Utilize grade level scope and sequence school-wide to teach the Sunshine State	Reading Coach/ Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00

# **Action Steps**

Administrators

5/30/2007

District Strategic

Plan

\$0.00

8/14/2006

Standards to ensure reading benchmarks are

Implement the Plan- Do-Study-Act model to

guide reading instructions in grades three

taught.

through five.

### **Research-Based Programs**

Houghton Mifflin Reading Series-2003 Edition.

### **Professional Development**

Based on the needs assessment, professional development training will include in-services on the following topics: 1. Continued training on computer software such as River Deep, FCAT Explorer, Success Maker, Edusoft, Snapshot and Accelerated Reader. 2. Continued training on data analysis of student's assessments. 3. Continued training on the reading scope and sequence and item specs. 4. Continued training on teaching strategies that cover all strands found in the FCAT Reading Test.

### **Evaluation**

The scores of the 2006 FCAT Reading Test, District Interim Assessment in Reading and weekly grade level assessments will be used to monitor progress towards the objective. Similarly, Accelerated Reader and STAR Reader scores will be used to monitor growth. CARS II Assessment will evaluate the tutorial program.

### **GOAL 2: MATHEMATICS**

#### Alignment of Objective to the Florida Department of Education and the District Strategic Plan

Florida Education Priorities

(1000.3(5)(a)-(f), F.S.)

Learning and completion at all levels, including increased high school graduation and readiness for postsecondary education	Student Performance	Alignment of Standards and Resources	Educational Leadership	Workforce Education	Parental, Student, Family, Educational Institution, and Community Involvement
	X	X			

#### Miami-Dade County Public Schools

District Strategic Plan

Ensure achievement of high academic standards by all students.	Develop our students so that they are able to successfully compete in the global economy.	Actively engage family and community members to become our partners in raising and maintaining high student	Reform business practices to ensure efficiency, effectiveness and high ethical standards.	Recruit, develop and retain high-performing, diverse, and motivated faculty and staff.
X	X	achievement.		

### GOAL 2 STATEMENT:

Student achievement for all subgroups in mathematics will increase.

#### Needs Assessment

An assessment of the data reveals that 21% of third graders scored below FCAT level three; 44% of fourth graders scored below FCAT level three; and 66% of fifth graders scored below FCAT level three. In addition, 44% did not make learning gains in grades three through five. Furthermore, students need to improve the mean score in each skill tested. For example, the mean point earned by content in third grade is 8 out of 12 possible points in number sense; 6 out of 8 in measurement; 5 out of 7 in geometry; 4 out of six in algebraic thinking and 5 out of seven in data analysis. The mean point earned by context in fourth grade is 6 out of 10 possible points in number sence; 4 out of 8 in measurement; 4 out of 7 in geometry; 4 out of 7 in algebraic thinking; and 4 out of seven in data analysis. The mean point earned by context in fifth is 4 out of 13 in number sense; 4 out of 11 in measurement; 6 out of 13 in geometry; 4 out of 12 in data analysis.

#### NCLB SUBGROUP TARGET

TOTAL	WHITE	BLACK	HISPANIC	ASIAN	NATIVE	F/R LUNCH	LEP	SWD	LEVEL I	LOWEST 25%	OTHER	GRADUATIO N RATE

Given instruction based on the Sunshine State Standards, students in grades three through five will increase by 5% their mathematics skills on the 2007 administration of the FCAT Mathematics Test as compared to the 2006 administration of the FCAT Mathematics Test.

	PERSONS RESPONSIBLE	TIME	LINE		
STRATEGIES	(Identify by titles)	START	END	ALIGNMENT	BUDGET
Implement staff development in-services that	Administrators	8/14/2006	5/30/2007	District Strategic	\$0.00
will consist of teacher instructed workshops,				Plan	
such as Data Analysis and Sunshine State					
Standards (SSS) training to enhance					
proficiency in the delivery of instruction.					
Utilize grade level scope and sequence school	Administrators	8/14/2006	5/30/2007	District Strategic	\$0.00
wide to teach the Sunshine State Standards to				Plan	
ensure all benchmarks are taught.					
Implement the Plan-Do-Study-Act model for	Administrators	8/14/2006	5/30/2007	District Strategic	\$0.00
continuous improvement in mathematics in				Plan	
grades three through five.					
Administer weekly assessments that are	Teachers/	8/14/2006	5/30/2007	District Strategic	\$0.00
correlated to the grade level scope and	Administrators	0,11,2000	5/50/2007	Plan	φ0.00
sequence to monitor students' progress in	, turninstructs			1 min	
mathematics.					
		0.410.000.0	a /a 0/a 007		\$2 <b>7</b> 00.00
Continue an after-school tutorial program for	Lead Teacher/	9/18/2006	2/28/2007	District Strategic	\$3700.00
fourth and fifth graders to assist students	Administrators			Plan	
working below grade level in mathematics.					
Identify students who scored Levels 1 and 2	Teachers/	8/14/2006	5/30/2007	District Strategic	\$0.00
on the FCAT Math Test and provide small	Administrators			Plan	
group tutoring during the day to improve					
mathematics skills.					

# **Action Steps**

# **Research-Based Programs**

Harcourt Math Series-2004 Edition

### **Professional Development**

Based on the needs assessment, professional development training will include in-service on the following topics: 1. Increase training on data analysis of students' assessments, using Snapshot and Edusoft. 2. Continued training on computer software such as River Deep, FCAT Explorer and Success Maker. 3. Training on the math scope and sequence and item specs. 4. Training on teaching strategies that cover the five strands in mathematics (Number Sense, Measurement, Data Analysis, Algebraic Thinking and Geometry).

### **Evaluation**

The scores on the 2007 FCAT Math Test will evaluate this objective, District Interim Assessment in Math and Weekly grade level math assessments will be used to monitor progress towards the objective. CAMS II Assessment will evaluate the tutorial program.

# GOAL 3: WRITING

#### Alignment of Objective to the Florida Department of Education and the District Strategic Plan

Florida Education Priorities

(1000.3(5)(a)-(f), F.S.)

Learning and completion at all levels, including increased high school graduation and readiness for postsecondary education	Student Performance	Alignment of Standards and Resources	Educational Leadership	Workforce Education	Parental, Student, Family, Educational Institution, and Community Involvement
	X	X			

#### Miami-Dade County Public Schools

#### District Strategic Plan

		Actively engage family and		
Ensure achievement of high	Develop our students so that	community members to become	Reform business practices to	Recruit, develop and retain
academic standards by all	they are able to successfully	our partners in raising and	ensure efficiency, effectiveness	high-performing, diverse, and
students.	compete in the global economy.	maintaining high student	and high ethical standards.	motivated faculty and staff.
		achievement.		
X	X			

### GOAL 3 STATEMENT:

Student achievement for all subgroups in writing will increase annually.

#### **Needs Assessment**

An assessment of the data reveals that 26 fourth grade students did not attain mastery on the 2005-2006 FCAT Writing Test.

#### NCLB SUBGROUP TARGET

TOTAL	WHITE	BLACK	HISPANIC	ASIAN	NATIVE	F/R LUNCH	LEP	SWD	LEVEL I	LOWEST 25%	OTHER	GRADUATIO N RATE
X												

Given instruction based on the Sunshine State Standards, students in grade four will improve their writing skills as evidenced by 90% of the students achieving high standards on the 2007 administration of the FCAT Writing.

	PERSONS RESPONSIBLE	TIME	ELINE		
STRATEGIES	(Identify by titles)	START	END	ALIGNMENT	BUDGET
Implement the Plan-Do-Study-Act model for continuous improvement in writing in grades three through five.	Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Continue "Write Time for Kids", a writing program in grades one through five, to strengthen students' writing skills and abilities.	Reading Coach/ Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Utilize the writing component of the Comprehensive Research Based Reading Plan to teach the Sunshine State Standards and increase student achievement in writing.	Reading Coach/ Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Expand grade level "Writing Topic of the Month" to allow all students an opportunity to experiment with various forms and styles of writing which include, but are not limited to, Expository and Narrative writing forms.	Reading Coach/ Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Expose all students to various topics and writing forms by planning writing lessons during special area blocks to increase student achievement in writing.	Reading Coach/ Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Invite community journalists and authors as guest speakers to educate and motivate our third and fourth grade students about the important role of acquiring good writing skills in school and how it affects their future endeavors.	Counselor/ Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00

# **Action Steps**

# **Research-Based Programs**

Houghton Mifflin Reading-2003 Edition

### **Professional Development**

Based on the needs assessment of the writing objective, professional development training will include inservices on the following topics: 1. Training on data analysis of students' assessments in writing. 2. All new teachers to grades three and four will be trained on how to score writing samples utilizing the FCAT rubric. 3.Training on comprehension of the writing scope and sequence. 4. Training on teaching strategies that cover narrative and expository writing forms.

# **Evaluation**

In order to improve the students' scores on the 2007 FCAT Writing Test, the school site developed Monthly Writing Topics and the district writing assessments, will be used to monitor progress towards the objective.

# GOAL 4: SCIENCE

#### Alignment of Objective to the Florida Department of Education and the District Strategic Plan

Florida Education Priorities

(1000.3(5)(a)-(f), F.S.)

Learning and completion at all levels, including increased high school graduation and readiness for postsecondary education	Student Performance	Alignment of Standards and Resources	Educational Leadership	Workforce Education	Parental, Student, Family, Educational Institution, and Community Involvement
	Х	X			

#### Miami-Dade County Public Schools

District Strategic Plan

Ensure achievement of high academic standards by all students.	Develop our students so that they are able to successfully compete in the global economy.	Actively engage family and community members to become our partners in raising and maintaining high student	Reform business practices to ensure efficiency, effectiveness and high ethical standards.	Recruit, develop and retain high-performing, diverse, and motivated faculty and staff.
		achievement.		
X	X			

### GOAL 4 STATEMENT:

Student achievement in science will increase to meet the district's mean scale score.

#### **Needs Assessment**

An assessment of data revealed that 6% of fifth grade students scored level 3 or above on the 2006 FCAT Science. The assessment also revealed that the mean points earned by content must be improved in the following areas: 1. Nature of Matter 2. Force and Motion 3. Process that shape the Earth 4. Earth and Space 5. Process of Life 6. How Living Things Interact with their Environment 7. Energy 8. Nature and Science.

Given instruction based on the Sunshine State Standards, students in grade five will improve their science skills as evidenced by an increase of 25 percentage points in the percent of students achieving Level 3 and above on the 2007 administration of the FCAT Science Test as compared to the 2006 administration of the FCAT Science Test.

	PERSONS RESPONSIBLE	TIME	CLINE		
STRATEGIES	(Identify by titles)	START	END	ALIGNMENT	BUDGET
Implement the Plan-Do-Study-Act model for	Administrators	8/14/2006	5/30/2007	District Strategic	\$0.00
continuous improvement in science in grade				Plan	
five.					
Implement "Train the Trainer" for teachers	Science Facilitator/	8/14/2006	5/30/2007	District Strategic	\$0.00
who will later disseminate the information to	Administrators			Plan	
other teachers during their block planning					
and/or early release days in an effort to					
promote effective delivery of instruction in					
science.					
Implement three grade level evening	Grade Level Chair/	8/14/2006	5/30/2007	District Strategic	\$0.00
workshops that keep parents abreast of the	Administrators			Plan	
curriculum being taught in science.					
Implement a Science Night Workshop for	Science Facilitator/	8/14/2006	5/30/2007	District Strategic	\$0.00
parents, affording them the opportunity to get	Administrators			Plan	
acquainted with our science program					
expectations and provide them the					
opportunity to actively participate with their					
child's education.					
Implement Promoting Science Among	P-Sell Facilitator/	8/14/2006	5/30/2007	District Strategic	\$0.00
English Language Learners (P-SELL) to	Administrators			Plan	
provide training and materials for third,					
fourth and fifth grade teachers.					
Follow the District's scope and sequence for	Administrators	8/14/2006	5/30/2007	District Strategic	\$0.00
science in fifth grade to assist the teachers in				Plan	
instructing the Sunshine State Standards.					

# **Action Steps**

# **Research-Based Programs**

McGraw-Hill Science Series-2000 Edition

# **Professional Development**

Based on the needs assessment, professional development training will include in-services on the following topics: (1) Training on data analysis of students' assessments in science. (2) Promoting Science Among English Language Learners (P-SELL) workshops will address hands-on experiments and instructional strategies.

# Evaluation

This objective will be evaluated using results from the 2007 FCAT Science Test. In addition, the P-SELL assessment program will monitor progress towards the objective.

### GOAL 5: PARENTAL INVOLVEMENT

#### Alignment of Objective to the Florida Department of Education and the District Strategic Plan

Florida Education Priorities

(1000.3(5)(a)-(f), F.S.)

Learning and completion at all levels, including increased high school graduation and readiness for postsecondary education	Student Performance	Alignment of Standards and Resources	Educational Leadership	Workforce Education	Parental, Student, Family, Educational Institution, and Community Involvement
	X				X

#### Miami-Dade County Public Schools

District Strategic Plan

Ensure achievem academic standa student	ards by all	Develop our students so that they are able to successfully compete in the global economy.	Actively engage family and community members to become our partners in raising and maintaining high student	Reform business practices to ensure efficiency, effectiveness and high ethical standards.	Recruit, develop and retain high-performing, diverse, and motivated faculty and staff.
			achievement.		
			X		

### GOAL 5 STATEMENT:

Increase parental involvement at Hialeah Elementary during the 2006-2007 school year.

#### **Needs Assessment**

Based on the 2005-2006 parental involvement logs, the total number of parents that attended school activities was 3942. However data indicates a need for increased parental involvement in grades four and five.

Given the school wide emphasis on parental and community involvement, the school will demonstrate a 5% increase in parental and community interaction as evidenced by comparing the hourly logs for the 2005-2006 and 2006-2007 years.

	PERSONS RESPONSIBLE	TIMELINE			
STRATEGIES	(Identify by titles)	START	END	ALIGNMENT	BUDGET
Offer three grade level evening workshops	Community Involvement	8/14/2006	5/30/2007	District Strategic	\$0.00
that keep parents abreast of the curriculum	Specialist/			Plan	
being taught in our school.	Administrators				
Generate a compact that includes parents,	Community Involvement	8/14/2006	5/30/2007	District Strategic	\$0.00
teachers and students to inform parents about	Specialist/			Plan	
their child's education.	Administrators				
Continue the parent computer workshops to	Community Involvement	8/14/2006	5/30/2007	District Strategic	\$0.00
instruct parents on how to navigate the	Specialist/			Plan	
Internet and assist their children with their	Administrators				
assignments.					
Continue the Parent Academy to help parents	Community Involvement	8/14/2006	5/30/2007	District Strategic	\$0.00
gain the experience and skills they need to	Specialist/			Plan	
assist their children.	Administrators				
Continue Science/Math Night, Reading	Community Involvement Specialist	8/14/2006	5/30/2007	District Strategic	\$0.00
Under the Stars, Hispanic Heritage activities,	Grade/Department Level			Plan	
Black History activities, and the harvest	Chairpersons/				
festival in order to increase parental	Science Facilitator/				
involvement.	Media Specialist/				
	Administrators				
Continue Report Card Day to increase	Community Involvement	8/14/2006	5/30/2007	District Strategic	\$0.00
parental involvement.	Specialist/Administrators			Plan	

# **Action Steps**

# **Research-Based Programs**

Not Applicable

### **Professional Development**

Based on the needs assessment, professional development will include in-services on the following topics: 1. Parent workshops during morning and evening hours with emphasis on computer skills and strategies to help children succeed in school. 2. Region/school based parent involvement workshops that address the need for parents to help their child achieve academically.

### **Evaluation**

The objective will be evaluated using the parent sign-in logs. The Community Involvement Specialist will maintain records of workshops and activities taking place during the school year. These logs will be reviewed monthly to chart our progress. In addition, the monthly CIS report will be used to monitor progress towards the objective. Finally, the attendance roster of the Parent Academy will be used to determine additional results.

# GOAL 6: DISCIPLINE & SAFETY

#### Alignment of Objective to the Florida Department of Education and the District Strategic Plan

Florida Education Priorities

(1000.3(5)(a)-(f), F.S.)

Learning and completion at all levels, including increased high school graduation and readiness for postsecondary education	Student Performance	Alignment of Standards and Resources	Educational Leadership	Workforce Education	Parental, Student, Family, Educational Institution, and Community Involvement
	X				X

#### Miami-Dade County Public Schools

#### District Strategic Plan

Ensure achievement of high academic standards by all students.	Develop our students so that they are able to successfully compete in the global economy.	Actively engage family and community members to become our partners in raising and maintaining high student	Reform business practices to ensure efficiency, effectiveness and high ethical standards.	Recruit, develop and retain high-performing, diverse, and motivated faculty and staff.
students.	compete in the global economy.	achievement.	and nigh ethical standards.	monvated faculty and starr.
	X	X		

### GOAL 6 STATEMENT:

Reduce the amount of discipline referrals.

#### **Needs Assessment**

Data from the counselor's office shows that teachers wrote a total of 53 Student Case Management Referral Forms (SCAMS) during the 2005-2006 school year. A total of 86 were written during the 2004-2005 school year.

Given the emphasis on a safe and orderly environment, student behavior will improve as evidenced by a 10% decrease in the number of Student Case Management Forms submitted during the 2006-2007 school year as compared to the 2005-2006 school year.

Action	Steps
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	PERSONS RESPONSIBLE	TIMELINE			
STRATEGIES	(Identify by titles)	titles) START END		ALIGNMENT	BUDGET
Continue monthly meetings with Discipline and Safety Committees to ensure a safe learning environment.	Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Continue meetings with counselor and teachers to discuss ways to address strategies to improve students' behavior.	Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Continue with monthly Character Education activities to showcase students' accomplishments and/or good behavior.	School Counselor/ Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Continue with Peer Mediators in order to reduce conflicts among friends.	School Counselor/ Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Continue the Child Study Team (CST) process to closely monitor and assist with students' behavior and academic progress.	School Counselor/ Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00

### **Research-Based Programs**

Not Applicable.

# **Professional Development**

The counselor will attend various workshops and counselors' meetings related to behavior modification and increasing the children's self-esteem.

# Evaluation

This objective will be evaluated by comparing the number of SCAMS issued during the 2005-2006 with the number of SCAMS issued in 2006-2007.

# **GOAL 7: TECHNOLOGY**

#### Alignment of Objective to the Florida Department of Education and the District Strategic Plan

Florida Education Priorities

(1000.3(5)(a)-(f), F.S.)

Learning and completion at all levels, including increased high school graduation and readiness for postsecondary education	Student Performance	Alignment of Standards and Resources	Educational Leadership	Workforce Education	Parental, Student, Family, Educational Institution, and Community Involvement
	X	X			

#### Miami-Dade County Public Schools

#### District Strategic Plan

Ensure achievement of high	Develop our students so that	Actively engage family and community members to become	•	Recruit, develop and retain
academic standards by all students.	they are able to successfully compete in the global economy.	our partners in raising and maintaining high student	ensure efficiency, effectiveness and high ethical standards.	high-performing, diverse, and motivated faculty and staff.
		achievement.		
X	X	X		

### GOAL 7 STATEMENT:

All students will augment their usage of technology.

### Needs Assessment

An analysis of computer logs indicated that on average, students spent 15 minutes per week using computers in the classroom. In addition, due to the low socioeconomic situation of many families, students do not have exposure to technology at home.

Given emphasis on the use of technology in education, all students will augment their usage of technology as evidenced by a 10% increase during the 2006-2007 school year compared to the 2005-2006 school year.

	PERSONS RESPONSIBLE	TIMELINE			
STRATEGIES	(Identify by titles)	START	END	ALIGNMENT	BUDGET
Students in second and third grade will use Success Maker twice a week for twenty minutes to reinforce math and reading skills.	Computer Lab Specialist/ Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Continue using Accelerated Reader in grades one through five to reinforce reading skills using technology	Teachers/ Reading Coach/ Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Students will use FCAT Explorer in fourth and fifth grade to reinforce math skills.	Teachers/ Computer Lab Specialist/ Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Students will continue to use various computer programs to reinforce math and reading skills using technology (RiverDeep.com and Brainchild.com)	Teachers/ Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Continue to offer professional development on use of technology for teachers in order to enhance their abilities to use technology in the classroom.	Computer Lab Specialist/ Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00

# **Action Steps**

# **Research-Based Programs**

Success Maker and Brain Child.

# **Professional Development**

Teachers will continue to attend technology data analysis training as well as continued updated training on Accelerated Reader, Brain Child, Success Maker and FCAT Explorer.

# Evaluation

This objective will be evaluated by looking at reports generated by Success Maker, FCAT Explorer, and Accelerated Reader.

# GOAL 8: HEALTH & PHYSICAL FITNESS

#### Alignment of Objective to the Florida Department of Education and the District Strategic Plan

Florida Education Priorities

(1000.3(5)(a)-(f), F.S.)

Learning and completion at all levels, including increased high school graduation and readiness for postsecondary education	Student Performance	Alignment of Standards and Resources	Educational Leadership	Workforce Education	Parental, Student, Family, Educational Institution, and Community Involvement
	X	X			

#### Miami-Dade County Public Schools

#### District Strategic Plan

Ensure achievement of high academic standards by all students.	Develop our students so that they are able to successfully compete in the global economy.	Actively engage family and community members to become our partners in raising and maintaining high student	Reform business practices to ensure efficiency, effectiveness and high ethical standards.	Recruit, develop and retain high-performing, diverse, and motivated faculty and staff.
		achievement.		

### GOAL 8 STATEMENT:

All students will obtain silver and gold awards in the FITNESSGRAM Test.

#### **Needs Assessment**

Data from the FITNESSGRAM Test Summary indicated that 222 students were tested in 2005-2006 school year and 15 percent did not obtain a gold award.

Given instruction based on the M-DCPS mandated FITNESSGRAM standards, students in grades three through five will increase 5% in the number of gold awards obtained on the 2007 FITNESSGRAM standards when compared to the 2006 FITNESSGRAM results.

	PERSONS RESPONSIBLE TIMELINE		ELINE		
STRATEGIES	(Identify by titles)	START	END	ALIGNMENT	BUDGET
Develop an action plan for the school to ensure input from the coaches to meet the goals and objectives as stated.	Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Continue to offer the Dance Team in order to provide additional opportunities to participate in fitness activities.	Dance Team Coach/ Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Ensure that an appropriate amount of instructional time is dedicated to fitness related activities on a daily basis. Activities should emphasize improvement in cardiovascular, flexibility, and muscular strength specificity of training.	Physical Education Teachers/ Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
School site administrators will monitor the physical education program to ensure that teachers select activities specifically related to assessment component items, which would enhance specificity of training.	Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Continue with the annual Field Day to promote participation in physical activities.	Pysical Education Teachers/ Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00

# **Action Steps**

# **Research-Based Programs**

#### FITNESSGRAM

# **Professional Development**

Not Applicable

# Evaluation

The 2006-2007 FITNESSGRAM assessment will be used to determine achievement of the objective.

# GOAL 9: ELECTIVES & SPECIAL AREAS

#### Alignment of Objective to the Florida Department of Education and the District Strategic Plan

Florida Education Priorities

(1000.3(5)(a)-(f), F.S.)

Learning and completion at all levels, including increased high school graduation and readiness for postsecondary education	Student Performance	Alignment of Standards and Resources	Educational Leadership	Workforce Education	Parental, Student, Family, Educational Institution, and Community Involvement
	X				

#### Miami-Dade County Public Schools

District Strategic Plan

Ensure achievement of high academic standards by all students.	Develop our students so that they are able to successfully compete in the global economy.	Actively engage family and community members to become our partners in raising and maintaining high student	Reform business practices to ensure efficiency, effectiveness and high ethical standards.	Recruit, develop and retain high-performing, diverse, and motivated faculty and staff.
		achievement.		
	X			

### GOAL 9 STATEMENT:

Increase the number of students participating in an after-school art club, instrumental music program and Hialeah Elementary School's chorus.

#### Needs Assessment

Due to a rigorous academic curriculum, groups such as chorus, band, strings and art club need to meet after school. The attendance rosters from these programs show that 46 students were enrolled during the 2005-2006 school year.

Given emphasis on the benefits of participating in after-school enrichment programs, the number of students enrolled in the art club, instrumental music program and Hialeah Elementary School's chorus will increase by 10% during the 2006-2007 school year.

	PERSONS RESPONSIBLE TI		ELINE		
STRATEGIES	(Identify by titles)	START END		ALIGNMENT	BUDGET
Continue to participate in the Jose Marti Parade to offer students the opportunity to exhibit their talents to the community.	Art Facilitator/ Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Promote participation in the 2006 Miami- Dade County Annual Student Show to showcase students' talents.	Art Facilitators/ Administrators	8/8/2006	5/24/2007	District Strategic Plan	\$0.00
Take students to see the annual orchestra concert to increase awareness of classical music.	Music Facilitators/ Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Continue to offer an after-school art club in order to give students opportunities to express themselves through painting and sculpturing.	Art Facilitator/ Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Continue to offer an after-school instrumental music program to promote and develop young voices and talents.	Music Facilitators/ Administrators	8/14/2006	5/30/2007	District Strategic Plan	\$0.00

### **Action Steps**

### **Research-Based Programs**

Not Applicable

### **Professional Development**

Not Applicable

### **Evaluation**

The 2006-2007 after-school attendance roster will be compared with the 2005-2006 after-school attendance roster in the Art Club, Instructional Music Program and the Hialeah Elementary School's Chorus.

### GOAL 10: RETURN ON INVESTMENT

#### Alignment of Objective to the Florida Department of Education and the District Strategic Plan

Florida Education Priorities

(1000.3(5)(a)-(f), F.S.)

Learning and completion at all levels, including increased high school graduation and readiness for postsecondary education	Student Performance	Alignment of Standards and Resources	Educational Leadership	Workforce Education	Parental, Student, Family, Educational Institution, and Community Involvement
			X		

#### Miami-Dade County Public Schools

District Strategic Plan

	Ensure achievement of high academic standards by all students.	Develop our students so that they are able to successfully compete in the global economy.	Actively engage family and community members to become our partners in raising and maintaining high student	Reform business practices to ensure efficiency, effectiveness and high ethical standards.	Recruit, develop and retain high-performing, diverse, and motivated faculty and staff.
ļ			achievement.		
				X	

### GOAL 10 STATEMENT:

Hialeah Elementary School will rank at or above the 61st percentile statewide in the Return on Investment (ROI) index of value and cost effectiveness of its programs.

#### Needs Assessment

The most recent data supplied from the Florida Department of Education indicated that in 2004-2005, Hialeah Elementary School ranked at the 59th percentile on the state of Florida's publication of the ROI index.

Hialeah Elementary School will improve its ranking on the State of Florida ROI index publication from the 59th percentile in 2004-2005 to the 61st percentile on the next publication of the index.

	PERSONS RESPONSIBLE	TIME	LINE		
STRATEGIES			END	ALIGNMENT	BUDGET
Become more informed about the use of financial resources in relation to school programs.	Principal	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Collaborate with district on resource allocation.	Principal	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Consider reconfiguration of existing resources or taking advantages of a broader resource base. e.g. private foundations, volunteer networks.	Principal	8/14/2006	5/30/2007	District Strategic Plan	\$0.00
Consider shared use of facilities, partnering with community agencies.	Principal	8/14/2006	5/30/2007	District Strategic Plan	\$0.00

# **Action Steps**

# **Research-Based Programs**

Not Applicable

# **Professional Development**

Not Applicable

# **Evaluation**

On the next State of Florida's ROI index Hialeah Elementary will rank at the 61st percentile.

# **EESAC** Compliance

YES	NO	
X		The majority of the Board of Directors/EESAC members are not employed by the school. The Board of Directors SAC is composed of the principal, and an appropriately balanced number of teachers, education support employees, students (for middle, junior high and high school only), parents, and other business and community citizens who are representative of the ethnic, racial, and economic community served by the school.

#### **Budget:**

The EESAC committee, along with the leadership team, planned and made decisions on the budget for the 2006-2007 school year. In addition, it was determined to inform the faculty about the financial status of the organization throughout the school year.

#### Training:

The EESAC committee has actively participated with the administration and determined meaningful training and support for the staff members.

#### **Instructional Materials:**

The EESAC committee has purchased additional instructional materials for the classrooms and special area classes.

### Technology:

The EESAC committee has participated in the planning of the computer lab decision making and the purchase of additional software and hardware for the classrooms.

### Staffing:

The EESAC committee assisted with staffing by recommending and assisting the principal in the selection of the right candidates to work at Hialeah Elementary.

### Student Support Services:

The EESAC committee, along with the counselor, the leadership team and the Community Involvement Specialist, assisted with the planning and determining of student support services.

### **Other Matters of Resource Allocation:**

The EESAC committee discussed with the principal different options on how to allocate resources to areas in need of improvement.

### Benchmarking:

The EESAC committee members assisted with the planning and execution of the curriculum map for the 2006-2007 school year.

#### School Safety & Discipline:

The EESAC committee addressed and suggested ways to maintain a safe and disciplined school by actively participating with the planning of school safety procedures.

# **Budget Summary**

BY GOAL	TOTAL BUDGET
Goal 1: Reading	\$24,235.50
Goal 2: Mathematics	\$3,700.00
Goal 3: Writing	\$0.00
Goal 4: Science	\$0.00
Goal 5: Parental Involvement	\$0.00
Goal 6: Discipline & Safety	\$0.00
Goal 7: Technology	\$0.00
Goal 8: Health & Physical Fitness	\$0.00
Goal 9: Electives & Special Areas	\$0.00
Goal 10: Return On Investment	\$0.00
Total:	\$27,935.50

This School Improvement Plan has been developed cooperatively by administrators, teachers, parents, students, and business/community representatives.

The original signature page, including signatures of all persons listed below, is on file at the Region Office.

Required Signatures:

Principal

EESAC Chair

UTD Steward

EESAC Parent Representative

EESAC Business/Community Representative

EESAC Student Representative, as applicable

Additionally, the signature of the Region Superintendent/District Administrator certifies that this plan has been reviewed by appropriate personnel to ensure compliance with state and district rules.

Region Superintendent